

Constitution

CONSTITUTION

1. **Title:** The Club shall be known as **St. Ita's AFC**.

2. **Objectives:** The objectives of the Club shall be:
 - (a) To promote, foster and develop the game of associated football amongst its members.
 - (b) To purchase certain equipment for the sole use of the members or for use in activities run by the Club.
 - (c) To maintain, improve or alter any equipment the property of the Club.
 - (d) To borrow or raise any money for the purposes of the Club upon such security as may be determined.
 - (e) To invest and deal with the monies of the Club upon such purposes as may be determined.
 - (f) To raise any money for the Club by means of fundraising or engage in any form of sponsorship for the purposes of the Club as may be determined.

3. **Membership:**
 - (a) Membership shall be open to any person who: -
 - Completes the approved membership application form determined for the purpose and.
 - has paid the required fee for membership on or before the specified date for receipt of such fees.
 - (b) Notwithstanding the provisions of the foregoing, the Executive Committee, reserve the right to refuse membership to any person and are empowered to revoke membership of any member where such membership is deemed not to be in the best interests of the Club.
 - (c) The Executive Committee shall, on the recommendation of the Disciplinary Committee, impose penalties, suspend or withdraw membership of any member.
 - (d) The Executive Committee shall have the authority to reinstate any individual whose membership has been suspended or terminated and affix whatever conditions to the lifting of a suspension or reinstatement it considers necessary in the interests of the Club.
 - (e) Any member suspended or who has had membership terminated or who ceases to be a member, shall have no further right to the Club's property, facilities or funds nor shall such individual be entitled to refund of fees or part thereof
 - (f) The Executive Committee shall have authority to offer Associate Membership to any individual or Honorary Membership to any individual and in either case determine conditions of membership and / or level of Fees. Associate Members and/or Honorary

Members shall be entitled to vote on any issue arising at an Annual General Meeting or Special General Meeting other than Rules, Rule changes or amendments to the Constitution.

4. Organisation:

The Executive Committee shall be elected at the Annual General Meeting.

5. Annual General Meeting:

- (a) The Annual General Meeting shall be held between the first day of April and the last day of May each year.
- (b) The Executive Committee shall present an Annual Report and Statement of Accounts to the General Meeting.
- (c) The Secretary shall prepare a report on the year's work and the Treasurer shall furnish a statement of Receipts and Expenditure and a Balance Sheet to the Executive Committee at least seven days before presentation to the Annual General Meeting.
- (d) Notice of Proposals, Motions, Rules or Rule changes to be brought forward at the Annual General Meeting by members, shall be given in writing to the Secretary not later than ten days prior to the date of the Annual General Meeting.
- (e) The Executive Committee shall be required to give date, time and place of the Annual General Meeting thirty days prior to its actual date.
- (f) Members of the Club may only make proposals, Motions, Rules or Rule changes.

6. Voting:

- (a) Other than amendments to the Constitution, voting on any Proposal, Motion, Rule or Rule change or Election to the Executive Committee shall be decided on the basis of a simple majority.
- (b) Only members of the Club over the age of sixteen years may vote on any issue arising at an Annual General Meeting or Special General Meeting.
- (c) Amendment(s) to the Constitution may only be made at an Annual General Meeting or Special General Meeting, the latter being called specifically for the stated purpose of Constitutional amendment.
- (d) Amendment to the Constitution may only be considered where an attendance of no less than two-thirds of the membership is present at an AGM or SGM.
- (e) Amendment to the Constitution may only be accepted where two thirds plus one of the membership present at an AGM or SGM vote for amendment.
- (f) No rewording, alternative wording or compromise wording of an amendment can be put to an AGM or SGM.
- (g) At an AGM or SGM a member is entitled to request from the Chair confirmation of the membership status of those in attendance.

- (h) For the purposes of this document a 'Member' means an individual over sixteen years of age whose membership fee has been paid in full and who has at the time, no outstanding debts due to the Club.

7. Special General Meeting:

- (a) On the requisition signed by not less than one-third of the entire membership of the Club, the Secretary shall hold a Special General Meeting within one month of the receipt of such requisition.
- (b) The business to be transacted at a Special General Meeting shall be stated in the notice convening the meeting and no other business may be transacted at the meeting.
- (c) Notice of a Special General Meeting shall issue within seven days of receipt of the requisition for such meeting and shall be required to give date, time and place of meeting.
- (d) A Special General Meeting must be held within fourteen days of issue of the notice for such a meeting.

8. Executive Committee:

- (a) The Executive Committee shall be composed of Chairperson, Secretary, Treasurer and not less than four ordinary Committee Members.
- (b) A majority of the members of the Committee shall form a quorum and shall have power to act on behalf of the Executive Committee.
- (c) The Executive Committee shall meet at least once a month during the playing season.
- (d) Any member of the Executive Committee who fails to attend Executive Committee meetings on three consecutive occasions during the playing season will be deemed to have resigned his/her position from the Executive Committee.
- (e) The Executive Committee may co-opt any member of the Club at any period during its term of office.
- (f) The Executive Committee at its first meeting following the Annual General Meeting shall elect a Disciplinary Committee comprising of Chairperson and two other ordinary committee members.
- (g) All Officers and ordinary committee members elected at an Annual General Meeting shall remain in office for one year. Members co-opted to serve on the Executive Committee shall cease their term of office at the same time as their fellow Executive Committee members' term of office expires.
- (h) Outgoing officers and ordinary committee members shall be eligible for re-election at an Annual General Meeting.
- (i) The Executive Committee may, as it deems necessary, appoint a member or members to act on behalf of the Club in any matter relating to the Club's objectives and/or activities and such member or members shall not engage in any other task

outside of, or contrary to the instructions given them by the Executive Committee relating to their appointment.

- (j) It shall be the responsibility of the Executive Committee to make available within seven days, a copy of the Club Constitution to any member who requests such a copy.

9. Rules:

- (a) The Executive Committee may, at any time make, amend or alter the Rules of the Club relating solely to conduct, hereinafter referred to as the 'Code of Conduct', and such rules, amendments or alterations shall be binding on all members.
- (b) Rules or amendment to rules other than those relating to the Code of Conduct, made by the Executive Committee may only be considered for inclusion in the Rules of the Club following their ratification by a majority of the members present and entitled to vote at an Annual General Meeting.
- (c) The Secretary shall be responsible for issuing all new and existing members with a copy of (i) the Rules of the Club. (ii) The Codes of Conduct.
- (d) Breaches of the Rules of the Club other than those relating to the Code of Conduct will be a matter for consideration by the Executive Committee.

10. Fees:

- (a) The Executive Committee shall determine annual Membership fees for both juvenile and senior members.
- (b) The Executive Committee shall fix the latest date for receipt of membership fees.

11. Disciplinary Committee:

It shall be the function of the Disciplinary Committee to recommend to the Executive Committee an appropriate course of action including the suspension or expulsion of a member for a breach of the Code of Conduct where such breach is deemed to be inconsistent with the objectives of the Club or has, or is likely to have, the effect of bringing the Club into disrepute.

12. Banking Procedures:

- (a) The Club shall have a banking account into which all monies shall be lodged. The Treasurer and at least one of two other nominated members of the Executive Committee shall sign cheques.
- (b) It shall be open to the Club to have Savings/Investments Accounts with financial institutions. However, in accordance with the provisions of paragraph (a) above, its banking account shall be the sole means of transacting the day-to-day financial affairs and operations of the Club.